

JASEEL AND CO. COMPANY SECRETARIES

OUR MISSION



Compliance of the law with true letter and spirit,
helping the corporate to run in hassle free environment



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INNOVATION
TEAMWORK
CREATIVE



Jaseel & CO

COMPANY SECRETARIES

ABOUT US

Jaseel & Co. is a firm of Practicing Company Secretaries, currently operating from Malappuram. It is registered with the Institute of Company Secretaries of India, New Delhi. The firm is engaged in rendering efficacious services to its clients in the field of Corporate Laws, Foreign Exchange Laws, Intellectual Property Rights, Audits of Brokers, Insurance Brokers and Depository Participants. The firm is empanelled with the Central Depository Services (India) Limited (promoted by Bombay Stock Exchange Limited and others) for undertaking audits of Depository Participants and Registrar & Transfer Agents. It also renders services pertaining to SEBI, CDSL, NSDL, BSE and NSE Matters. The firm is also engaged in providing e-solutions under MCA21 of

Ministry of Corporate Affairs.

The firm has its associates in other cities in India like Mumbai, New Delhi, Kolkata, Chennai, Hyderabad, Bhubaneshwar, etc.

We, at Jaseel & Co, take up the compliance responsibility of the clients on our shoulders, update them with the latest developments from time to time and ensure that the clients carry on their business peacefully, without the hassles of non-compliances. We have a team having versatile experience and capable of providing timely service & tailor made solutions to your Business needs. We offer a wide range of corporate, secretarial, legal and managerial consultancy services to our clients from a spectrum of industries. Our clientele includes Banks, Private companies to Listed and Multinational companies. The firm has a committed team of Company Secretaries, experienced and qualified staff.

We understand that protection, perfection and performance all contribute richly to the business growth and progress. Our mission and pleasure is to provide quality service with promptitude.

Jaseel & Co has got excellent working atmosphere and modern environment / infrastructure to cater to the needs of the clients. The Office is situated in the heart of the Malappuram city and is easily approachable from any corner.



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PROPRIETOR'S PROFILE

Jaseel Paloth is a member of The Institute of Company Secretaries of India. He has vast experience in the field of Company Law, Securities laws and Capital market. In addition to ACS, He has done PGDM (AICTE Approved) from one of the best B-school in New Delhi, Specializing Finance and Marketing Management, He is a post graduate in Commerce as well, He possess total of five years work experience in business and industry.

OUR SERVICE

- ✓ **Secretarial Audit**
- ✓ **Due Diligence Audit**
- ✓ **Corporate Governance Compliance Certification Services**

Secretarial Audit / Secretarial Compliance Certificate

for Public Sector Undertakings, Public and Private Limited Companies including Domestic & Multinational Corporate Houses.

Due Diligence Advisory Services of the Corporate to ensure Secretarial / Legal Compliances including Due diligence audit for Merger, Amalgamation, Take over, Private Equity Participation & Bought Out Deals.

Corporate Governance Compliance & Certification Services

to Public Sector Undertaking as per Department of Public Enterprises Guidelines, 2010 and Public & Private Limited Companies including Domestic & Multinational Corporate Houses as per clause 49 of the listing agreement.

Corporate Social Responsibility Compliance Certification Services

to Public Sector Undertakings, Public and Private Limited Companies including Domestic & Multinational Corporate Houses.

Sustainable Development Compliance Certification Services

to Public Sector Undertaking, Public and Private Limited Companies including Domestic & Multinational Corporate Houses

Research & Development Compliance Certification Services

to Public Sector Undertaking, Public and Private Limited Companies including Domestic & Multinational Corporate Houses

XBRL CONVERSION & E-FILING

Extensible Business Reporting Language It is a language for the electronic communication of business information providing major benefits in the preparation, analysis and communication of business information. It offers cost savings, greater efficiency and improved accuracy and reliability to all those involved in supplying or using business information. Our XBRL Data Conversion & E-filing Services include for:



XBRL for Ministry of Corporate Affairs (MCA) - The MCA has mandated the reporting of financial statements for the following class of companies in its first phase of XBRL adoption:

1. All companies listed in India and their Indian Subsidiaries;
2. All companies having a paid up capital of Rs. 5 crores and above;
3. All companies having a turnover of Rs. 100 crores and above.

XBRL for Cost Audit & Compliance Reports - The Ministry of Corporate Affairs (MCA) has mandated all cost auditors and the concerned companies to file their Cost Audit Reports and Compliance Reports for the year 2011-12 onwards [that also includes the overdue reports relating to any previous year(s)] in the XBRL mode. The mandate was passed on May 10, 2012 through the circular number 8/2012.

XBRL for Reserve Bank of India (RBI) RBI has introduced XBRL based data submission process by banks using internet and Indian Financial Network (INFINET). A sizable portion of domestic banking business of the Indian banks was covered and the XBRL taxonomy developed in this process provided a considerable coverage of elements pertaining to reporting of information of Indian domestic banking system. All the scheduled banks in India were required to report through this platform..

XBRL for Securities and Exchange Board of India (SEBI) - SEBI has formed XBRL Technical Advisory Committee (XTAC) for guiding SEBI in its efforts for development of the XBRL platform.

OUR OTHER E-FILING SERVICES INCLUDES

- Filing of annual accounts and various returns and E-forms with MCA21
- Income Tax , PAN/TAN Registration, E-Filing & Assessment
- VAT & Service Tax Registration, E-Filing & Assessment

CORPORATE RESTRUCTURING, VALUATION & STRATEGIC ADVISORY

Corporate Restructuring: Merger, De-Merger, Amalgamation, Take-over & Bought out deals.

Issue Management Services: Public Offer (IPO/FPO), Right Offer, Preferential Offer, Public Offer through Book Building Process, Capital Restructuring, Public , Private & Preferential offer of Bonds.

Strategic Management Services: Profitability Analysis Services: Comparative profitability study, SWOT Analysis and suggestive measures for enhancing profitability. Preparation of Monthly Profitability statement and other relevant report for the Management.

Valuation Advisory Services: Business Valuation [Tangible & Intangible Assets Valuation], Acquisition & Investment Valuation, Valuation of Shares, ESOP Valuation, Merger, Demerger & Amalgamation Valuation & Swap Ratio, Tax Valuation, Valuation of Business Segments for Spin-off & Restructuring and allied services

Corporate Compliance Advisory Services: Corporate Compliances including Company Law & other Corporate Law Compliances, Bank & Financial Institution Search / Charge Advisory Services.

PROJECT MANAGEMENT

Project Conceptualization Advisory Services:

- Project Financial Viability Study
- Project Implementation Stages Study
- Project Risk Management & SWOT Analysis Study

Project Implementation Services :

- Project Execution Advisory Services
- Project System Management Advisory Services
- Project Critical Analytical Management & Project Pro-active Decision Advisory Services
- Licensing & Registration Services Complete solution for all types of licensing & registration for setting up of any Industrial & Commercial Organization including FEMA Compliances, Industrial Licenses, Business Licenses, registration with various government statutory authorities such as VAT, Service tax registration, Obtaining of NOC from various Government Departments.

Issue management advisory services: including restructuring of capital and valuation, due diligence, preparation of draft prospectus, tie-up with Merchant Bankers, Market Makers, Registrar, Share Transfer Agents, Bankers, Marketing Strategy, Effective communication of the Corporate & its equity strength.

Project Fund Sourcing Advisory Services:

- Venture Capital Advisory Services
- Private Equity Placement Advisory Services
- Public Offer (IPO/FPO) through BSE,NSE main or their SME Stock Exchange Advisory Services

Post Issue Compliance Advisory Services

INDIA ENTRY ADVISORY SERVICES

India Entry Services are being offered by us to Overseas Corporate World, Trade Association etc. seeking to launch their products & services into India. Our offering besides others as under but also includes Incubational Services. Today Business incubational plays a vital role in supporting the new innovational products from the highly talented and promising entrepreneur for successful launching of a company depends upon various factors like sound business ideas, concept planning, thorough market research, and financial analysis and risk assessment.

Project Management Incubational Consultancy Services

India Entry Services

- Opening of Branch Office
- Opening of Liaison Office

Advisory services for seeking approval from Secretarial for Industrial Assistance (SIA) / Foreign Investment Promotion Board (FIPB)

Formation of 100% Subsidiary Company,

Joint venture Company / LLP in India

E-Filing of International and Indian Corporate Returns

XBRL Data Conversion, Accountancy, Taxation and E-filing Consultancy Services

Virtual Office Advisory Services



INTELLECTUAL PROPERTY RIGHT RELATED SERVICES



Trademark Related Services: - The objective of the Trade Marks Act, 1999 is to register trademarks applied for in the country and to provide for better protection of trade mark for goods and services and also to prevent fraudulent use of the mark. Our services include:

- Public Search of Trademarks
- Documentation & E-Filing for Application of Trademark Registration
- Appearance on behalf of clients before various statutory Authorities for IPR Registration

Patent Registration:- A patent is a set of exclusive rights granted by a sovereign state to an inventor or their assignee for a limited period of time, in exchange for the public disclosure of the invention. Our gamut of services include:

Public Search of Patents

Documentation & E - Filing for Application of Patent Registration

Appearance on behalf of clients before various statutory Authorities for IPR Registration

Copyright Services:- The Copyright Act, 1957 came into effect from January 1958. This Act has been amended five times since then, i.e., in 1983, 1984, 1992, 1994 and 1999, with the amendment of 1994 being the most substantial. Prior to the Act of 1957, the Law of Copyrights in the country was governed by the Copyright Act of 1914. This Act was essentially the extension of the British Copyright Act, 1911 to India. Our services include Documentation & Filing for Application of Copyright Registration.

OTHER OFFERINGS

Virtual Office Management Services:-

Virtual Office is a combination of off-site, live communication, address & compliance services that allow users to reduce traditional office costs while maintaining business professionalism. The Purpose of Virtual Office service in India is to provide a professional business environment for your organization. It allows you to be perceived to be large, established organization that can do the business. Our Virtual Office Services include:

- Setup / Incorporation of the Organization
- Part time Directors / Shareholders
- Establishment of Registered Office
- Representation Services C
- compliances with applicable statutory Laws
- Maintenance of Statutory Registers & other Records
- Remote Receptionist & Virtual Assistant
- Business Auxiliary Services Space Services, Answering Services,
- Voicemail, Professional Mailing Address, Business Meeting Space etc

Newspaper Registration Services: Printing and publishing of newspapers and periodicals within India are governed by the Press and Registration of Books Act, 1867 and the Registration of Newspapers (Central) Rules, 1956. We provide various services regarding title verification, title registration, Ownership statement, Annual Statement, Indigenous newsprint etc.



THANK YOU



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